

Bay Area Office 2001 Center Street, Suite 600 Berkeley, CA 94704

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Scholarship Instructions

Scholarship applications must be postmarked by May 31 and include all the required materials.

The dates for the 2023 CFT Union Summer School are **Monday**, **June 26 through Friday**, **June 30**. The location is the Sheraton Universal Hotel. Scholarships aim to assist leaders and activists from AFT local unions that have the greatest financial need. Scholarship awards are for double-occupancy rooms and do **NOT** include travel costs.

The scholarship application **requires a deposit** equal to the cost of the early bird double-occupancy room rate (\$750) in the form of a check, made payable to the CFT, included with each scholarship application. At the completion of CFT Union Summer School, the check will be returned-uncashed-to the local. Cancellations received by June 2 will be refunded less a \$75 service fee. If the scholarship recipient cancels after June 10 or is a "No Show," CFT will cash the check.

The scholarship application form must have the signature of the local union president and your CFT Field Representative. The local union must be current on its per capitas to the CFT to be eligible for a scholarship. The complete application should be sent to the CFT Ventura County Office.

A complete application consists of the following:

- 1. Go online to complete the 2023 CFT Union Summer School registration form for each applicant (<u>https://www.cft.org/webform/register-attend-union-summer-school-2023</u>)
- 2. A completed scholarship application for each applicant (one form)
- 3. A *separate* deposit check (\$750) made out to CFT for *each* applicant; and a
- 4. Copy of your local's most recent treasurer's report that includes an annual revenue projection
- 5. Bargaining unit size
- 6. % dues paying members

Only complete applications, containing all the required documentation and deposit, postmarked by May 31 will be considered.

Mail all items listed above to:

CFT, Attn: Crystal Drake, 2775 North Ventura Rd, Suite 204, Oxnard, CA 93036

If you have any questions, please contact Crystal Drake at 805-485-5861 or cdrake@cft.org.